

HANNIBAL FREE PUBLIC LIBRARY BOARD OF TRUSTEES
MINUTES OF THE MEETING of June 8, 2021

The Hannibal Free Public Library Board of Trustees held its regular monthly meeting on Tuesday, June 8, 2021, at 5:00 p.m. The Library Board met in the Library's meeting rooms on the Third Floor. Present: Kim Ahrens, Frank DiTillo, Roy Hark, J'Nelle Lee, Tom Prater, Sara A. North, and Lauren Youse. Absent: Annie Dixon, Kevin Knickerbocker, and Lauren Youse. Also Present: Assistant Director Caitlin Greathouse and Library Director Hallie Yundt Silver.

Kim Ahrens chaired the Library Board meeting. She called it to order at 5:07 p.m.

Moved by Roy Hark and supported by Frank DiTillo to table approval of the of the Meeting and the Executive Session May 11, 2021. Motion carried.

Final 1st Claims for June in the amount of \$86,587.63 were distributed at the meeting. MasterCard claims in the amount of \$4,747.38 were included in the Financial packet. Claims included summer reading supplies and prizes, payment to the three children's summer program presenters, annual renewals for two databases, and the TV for the 2nd floor. Moved by Tom Prater and supported by Roy Hark to approve the 1st Claims for June 2021 in the amount of \$91,335.01. Motion carried.

Moved by Tom Prater and supported by Roy Hark to table approval the Investment Report for May 2021. Motion carried.

Discussion followed on delays in generating the monthly Wedbush/IBN/AMG statement.

The City Financial Report was included in the Financial Packet.

The Transfer Recommendation was distributed. Moved by Tom Prater and supported by Roy Hark to approve the Transfer Recommendation for June 2021 showing no transfer. Motion carried.

There was no Correspondence to report at that time in the meeting.

The Finance Committee was noticed to meet on June 24th at 2:00 p.m. The Investment Committee met on May 25th. Minutes were included in the main packet. Kim Ahrens requested information from Trustees as to which Committee assignments they might prefer. She stated she planned to appoint a Library Automation Ad Hoc Committee of Frank DiTillo, Hallie Yundt Silver, and Caitlin Greathouse.

The Director's written report was included in the main packet. In addition,

- Hallie Yundt Silver requested a sense of the Library Board as to how to proceed with the Integrated Library System contract. Options discussed included renegotiating with SirsiDynix or entering into a contract with Missouri Evergreen. Innovative Interfaces,

Inc. (“Triple I”) was also discussed, but Hallie Yundt Silver deemed it to be too expensive.

- She announced that Thursday, November 4th, at 10 a.m., had been selected tentatively for the Open House.
- There was consensus to charge \$5 each for upholstered stools, orange children’s chairs, and the chalkboard, and offer them for sale at the upcoming Book Sale.

Hallie Yundt Silver turned over the rest of her report to Caitlin Greathouse. She reported that she had fundraised over \$2,000 for Summer 21 prizes, that there were 310 children and teen participants to date, and that Kick Off in the Park was the following day, June 9th, from 2:00 p.m. to 4:00 p.m.

Moved by Roy Hark and supported by Frank DiTillo to adopt the FY2021-2022 Budget as presented. Motion carried.

Kim Ahrens announced the second reading of the proposed amended By-Laws.

Hallie Yundt Silver provided the second reading of the proposed Slate of Officers for FY2021-2022: Kim Ahrens as President, J’Nelle Lee as Vice-President, Sara North as Secretary, and Frank DiTillo as Treasurer.

Kim Ahrens called for Nominations from the Floor. There were none.

Moved by Tom Prater and supported by Roy Hark to close Nominations from the Floor. Motion carried.

Moved by Roy Hark and supported by Tom Prater to elected the Slate of Officers for FY2021-2022 as presented. Motion carried.

Moved by Roy Hark and supported by Tom Prater to use the following COVID-related procedures through the conclusion of the Summer Reading Program and revisiting them again at the August meeting or as needed:

- Provide larger Library programs off-site in a larger facility that allows space for social distancing.
- Continue to offer pre-registration at smaller Library programs, and allow up to fifteen participants or participant-families. Plan program content to allow for social distancing.
- Continue to provide Take-and-Make projects
- Allow up to six people in the Board Room.
- Allow up to fifteen people in the Woman’s Club Room. Allow classroom and auditorium seating choices, but maintain as much social distancing as possible.

Discussion followed on finding ways to make programs work even if groups are larger to avoid turning away participants. Motion carried.

Moved by Frank DiTillo and supported by Roy Hark to waive the Procurement & Disposition Policy to allow the purchase of a networkable color photocopier/scanner from Golden Ruler for \$4,246, remote counter/controller for \$410, and the accompanying service contract at \$480 per year. Motion carried.

Moved by J’Nelle Lee and supported by Tom Prater to waive the Procurement & Disposition Policy to allow P&D Electric to replace the ceiling fixtures and fans in the Magazine Reading Room. Motion carried.

Kim Ahrens read the following statement: “The tentative agenda of this meeting also includes a vote to close part of this meeting pursuant to RSMO 610.021(3), “Hiring, firing, disciplining or promoting of particular employees by a public governmental body...””

Moved by Frank DiTillo and supported by Roy Hark to enter Executive Session. Motion carried. (all ayes: Sara North, Kim Ahrens, J’Nelle Lee, Tom Prater, Frank DiTillo, Roy Hark)

The Library Board meeting entered Closed Session at 5:57 p.m.

Moved by Roy Hark and supported by Frank DiTillo to leave Executive Session. Motion carried. (all ayes: Sara North, Kim Ahrens, J’Nelle Lee, Tom Prater, Frank DiTillo, Roy Hark)

The Library Board meeting re-opened at 6:11 p.m.

Moved by Roy Hark and supported by J’Nelle Lee to adjourn.

The meeting adjourned at 6:12 p.m.

Respectfully submitted,

Hallie Yundt Silver, Acting Secretary

Accepted,

Kim Ahrens, President