

HANNIBAL FREE PUBLIC LIBRARY BOARD OF TRUSTEES
MINUTES OF THE MEETING of August 16, 2022

The Hannibal Free Public Library Board of Trustees conducted a Public Hearing on its Ad Valorem Tax Rate immediately followed by its regular monthly meeting, at **5:00 p.m., on Tuesday, July 26, 2022**, in the meeting rooms on the 3rd Floor at Hannibal Free Public Library, 200 South Fifth Street, Hannibal, MO 63401. Present were Annie Dixon, Roy Hark, Gordon Ipson, Laura Judlowe, J’Nelle Lee, Raymond Lee, and Sara A. North. Frank DiTillo and Kevin Knickerbocker were absent. Also present were Caitlin Greathouse and Hallie Yundt Silver

J’Nelle Lee chaired the Public Hearing. She called it to order at 5:00 p.m.

Hallie Yundt Silver announced that the Public Hearing was noticed at City Hall, on Library’s bulletin board, and on the website. She stated that the legal ad ran on August 10th in the Hannibal *Courier Post*.

Hallie Yundt Silver continued with her recommendation concerning the Ad Valorem property tax rate. She stated that the Library’s rate allowed by the Hancock Amendment remained unchanged from FY 2021-2022. She said that the Library Board is charged statutorily with the decision and recommended that the Library Board adopt the allowed rate of \$0.2954 per hundred. She concluded by announcing that the City’s Public Hearing is at 6:30 p.m. this evening with adoption to follow and her plans to attend.

There was no Public Comment.

Moved by Roy Hark and supported by Annie Dixon to adjourn. Motion carried.

The Public Hearing adjourned at 5:03 p.m.

J’Nelle Lee chaired the Library Board meeting. She called it to order at 5:03 p.m.

Moved by Gordon Ipson and supported by Roy Hark to consider New Business, Item 12A, “Ad Valorem Tax Rate for 2022-2023,” first. Motion carried.

Moved by Sara North and supported by Annie Dixon to approve Minutes of the Meeting of July 26, 2022. Motion carried.

Final Claims for August in the amount of \$58,277.59 were distributed at the meeting. MasterCard claims in the amount of \$3,632.77 were included in the main packet. Claims included a final Penworthy kit, annual subscription to TumbleBooks, and the MOREnet contract. Last minute Claims were added, including electrical repairs from P&D and AtoZ databases. AT&T was paid last minute with the credit card so the account could be unfrozen to allow the Library to proceed with moving to VOIP. It was noted that the amount AT&T claimed was overdue was not due until August 29th. AtoZ was being added to the website per a request from HRED, who has agreed to promote it with the community as they give economic development

advice. Moved by Gordon Ipson and supported by Annie to approve the Claims for August 2022 in the amount of \$61,910.32.

July's Investment Report was emailed in the Financial Packet. The investment maturing on April 24, 2025, was noted. Hallie Yundt Silver announced that the MOSIP investment was zeroed out in early August and the proceeds deposited in the operating account at F&M. Moved by Annie Dixon and supported by Roy Hark to approve the Investment report for July 2022. Motion carried.

Hallie Yundt Silver announced that Frank DiTillo had sent her an email suggesting that the Library Board should talk about the Investment Report. Since the meeting that day needed to end in time for the City Council hearing at City Hall at 6:30 p.m., she said she preferred to wait for the discussion until Frank DiTillo is here, and there is more time.

The City Financial Report was emailed separately.

The Transfer Recommendation was distributed. Moved by Roy Hark and supported by Gordon Ipson to approve the Transfer Recommendation for August 2022, showing \$100,000 transfer of Capital Outlay from the operating account at F&M to HomeBank. Motion carried.

There was no Correspondence or Public Comment.

The report of the Investment Committee was included under the Investment Report, above. There were no other Committee reports.

The written Director's Report was included in the packet. Hallie Yundt Silver added the following to her written Report:

- After paying the AT&T invoice with MasterCard, she said the phone numbers were still frozen and blocked from being moved to another company. Sheila Dennehy is working with the office of the AT&T President to straighten out the matter. If worst comes to worst, we may have to get new phone numbers.
- The Library's records and City Hall's records on employee vacation and other leave differ. She is hopeful in rectify the matter. If not, she said she would I ask the Library Board for a decision, probably in October.
- She announced that Caitlin Greathouse and Sheila Dennehy interviewed six candidates for Library Shelver. A verbal tentative offer was accepted. Once the written offer is accepted, she said she would contact Library Board members.
- Library Board official email addresses were distributed.
- Hallie Yundt Silver turned the Director's Report over to Caitlin, who had exciting news about Summer 2022.

Hallie Yundt Silver reported that Frank DiTillo emailed her about the Capital Outlay account. She said he suggested that the Library Board review projects budgeted in the Capital

Improvement account to see if any can be delayed to allow more funds for the Roof & Skylight project. She said she planned to provide this information for consideration at the September meeting.

Consideration of the By-Laws was tabled last month.

Moved by J’Nelle Lee and supported by Gordon Ipson that J’Nelle Lee should contact Derek Greening, the teacher of the Hannibal High School’s landscaping class about the Library’s flower beds. Motion carried.

Moved by Roy Hark and supported by Annie Dixon that J’Nelle Lee should arrange with a commercial landscaper for immediate maintenance under \$200. Motion carried.

Moved by Gordon Ipson and supported by Roy Hark to set the Library’s Ad Valorem Tax Rate for 2022-2023 at the allowed rate of \$0.2854 per hundred. Motion carried.

Moved by Roy Hark and supported by J’Nelle Lee to continue to partner with the City on the audit for 2022-2023. Motion carried.

Moved by Gordon Ipson and supported by Annie Dixon to adopt new banking resolutions which authorize J’Nelle, Frank, Roy, and me to transact business with the following financial institutions: Arbitrage Management Group, Central State Bank, Commerce Bank, Exchange Bank of NEMO, F&M, HomeBank, MA Bank, and Royal Banks. Motion carried.

Moved by Annie Dixon and supported by Sara North to authorize the closure of August 8th due to a power failure and to authorize the Library to pay employees. Motion carried.

Sara North reminded the Library Board of the wealth of information that can be found on the Missouri Library Association’s website.

Moved by Roy Hark and supported by J’Nelle Lee to adjourn.

The Meeting adjourned at 5:33 p.m.

Respectfully submitted,

Hallie Yundt Silver, Acting Secretary

Accepted,

J’Nelle Lee, President