

HANNIBAL FREE PUBLIC LIBRARY BOARD OF TRUSTEES
MINUTES OF THE REGULAR MEETING
of April 16, 2024

The Hannibal Free Public Library Board of Trustees held its regular monthly at **12:00 p.m., on Tuesday, April 16, 2024**, in the meeting rooms on the 3rd Floor at Hannibal Free Public Library, 200 South Fifth Street, Hannibal, MO 63401.

Present were Roy Hark, Laura Judlowe, Frank DiTillo, Gordon Ipson, Jessica Gilmore, and Kevin Knickerbocker. Also present were Caitlin Greathouse and Andrea Reinwald. Absent were Vickie Witthaus and Raymond Lee

Kevin Knickerbocker chaired the meeting. He called it to order at 12:00 p.m.

Moved by Roy Hark and supported by Gordon Ipson to approve the Minutes of the meeting of March 19th, 2024. Motion carried

Claims for the end of March and the first part of April 2024 were included in the board packet totaling \$49,492.53. The credit card claims in the amount of \$1,980.00 were included in the main packet. Claims included the VOIP telephone, salaries, book orders, a replacement drum for a public printer, a dehumidifier for the Archive Room, children's programming supplies, the Marelly AED annual service contract, GETZ Fire Equipment inspection of the Library's fire extinguishers, Cutting Edge's Spring clean-up invoice, and BLUUM's invoice for the first batch of computers. Moved by Roy Hark and supported by Joy McPike to approve the Claims for April 2024 for \$49,492.53 Motion carried.

Moved by Gordon Ipson and supported by Kevin Knickerbocker to accept the Investment Report for March 2024. Motion carried.

The City Financial Reports for March 2024 were included in the Financial Packet.

The Transfer Recommendation was distributed. Moved by Gordon Ipson and supported by Frank DiTillo to approve the Transfer Recommendation for April 2024 showing no transfer. Motion carried.

No correspondence was reported.

There were no Public Comments.

Caitlin Greathouse reported the budget would be presented to the Library Board in May and voted on in June.

The Director's written report was included in the packet. There were no questions about the written report.

Caitlin Greathouse requested permission to reach out to Architechnics to discuss the feasibility of requesting estimates for the Roof and Skylight Project in order to determine funds necessary to complete the project. She was granted permission.

Caitlin Greathouse reported work to secure funds from a bequest left by Hallie Yundt Silver continues.

Caitlin Greathouse reported MOREnet will no longer be covering Hannibal Free Public Library's Zoom license. She reported Sheila is seeking a third party vendor to secure the necessary licensing.

Hannibal Free Public Library By Laws with amendment removing sections regarding the Nomination Committee were distributed and received its first reading. Gordon Ipson noted the numbering of committees would need to be amended and Caitlin Greathouse noted this to be included in the amendments.

A surplus list including outdated computers and equipment was included in the board packet. Motion by Roy Hark to accept the list and surplus the items was supported by Frank DiTillo. Motion carried.

Caitlin Greathouse distributed information regarding a surplus vehicle from Hannibal Visitors and Convention Center. She distributed the asking amount and described the vehicle and its use to Hannibal Free Public Library. After discussion, it was determined the vehicle would not be necessary with its additional maintenance and insurance costs for the little amount it would be used. Roy Hark made the motion to deny the purchase of the vehicle from Hannibal Visitors Center. Laura Judlowe supported the motion. Motion carried.

Gordon Ipson made the motion to set the date for the Public Hearing for the Annual Budget for June 18th, 2024 at 12:00 P.M. with the regular Board of Trustees Meeting to immediately follow. Roy Hark supported the motion. Motion carried.

Nominations from the floor for slate of officers were as follows: Kevin Knicerbocker would remain President after reappointment for an additional term. Gordon Ipson would remain Vice President. Laura Judlowe would remain Secretary. Joy McPike would replace Frank DiTillo as Treasurer. The first reading of the Slate of Officers was scheduled to take place at the May Board of Trustees Meeting.

Moved by Roy Hark and supported by Gordon Ipson to adjourn. Motion carried.

The meeting adjourned at 12:40 p.m.

Respectfully submitted,



Caitlin Greathouse, Acting Secretary

Accepted,

Kevin Knickerbocker, President