

HANNIBAL FREE PUBLIC LIBRARY BOARD OF TRUSTEES
MINUTES OF THE MEETING & THE EXECUTIVE SESSION of January 11, 2022

Hannibal Free Public Library Board of Trustees held its regular monthly meeting at **5:00 p.m., on Tuesday, January 11, 2022**, in the meeting rooms on the 3rd Floor at Hannibal Free Public Library, 200 South Fifth Street, Hannibal, MO 63401. Present: Kim Ahrens, Frank DiTillo, Annie Dixon, Roy Hark (5:06 p.m.), Kevin Knickerbocker, J’Nelle Lee, Sara North, and Tom Prater.. Absent: Lauren Youse. Also Present: Library Director Hallie Yundt Silver.

Kim Ahrens chaired the Library Board meeting. She called it to order at 5:03 p.m.

Moved by Kevin Knickerbocker and supported by Frank DiTillo to approve the Minutes of the Meeting and the Executive Session of December 14, 2021. Motion carried.

Final Claims for January in the amount of \$40,520.58 were distributed at the meeting. MasterCard claims in the amount of \$1,596.20 were included in the Financial packet. Claims included payment to Architechnics for initial study. Moved by Kevin Knickerbocker and supported by J’Nelle Lee to approve the Claims for December 2021 in the amount of \$42,116.78. Motion carried.

Moved by J’Nelle Lee and supported by Frank DiTillo to approve the Investment Reports for October, November, and December 2021. Motion carried.

Roy Hark arrived at 5:06 p.m.

Moved by J’Nelle Lee and supported by Frank DiTillo to authorize the Investment Committee to work with Brad Lukens of AMG to re-invest the CD that matures at Discover Bank on February 8th and add up to \$4,000 to it from Cash Flow at AMG, to total up to \$172,000. Motion carried.

Moved by Annie Dixon and supported by Frank DiTillo to authorize the Investment Committee to work with local banks to invest up to \$200,000 in Cash Flow for maturity in the autumn months, such as 9 months, 18 months, or 30 months. Motion carried.

The City Financial Report for December 2021 was included in the packet. Hallie Yundt Silver indicated that it did not seem to match Claims for the month, and she had requested clarification.

The Transfer Recommendation was distributed at the meeting. Moved by Sara North and supported by Roy Hark to approve the Transfer Recommendation for January 2022, showing a transfer of \$45,000 from F&M to Homebank. Motion carried.

There was no Correspondence.

There were no Committee Reports.

The Director's written report was included in the main packet. Hallie Yundt Silver added that the staff had been wonderful getting through a difficult month. She answered questions.

Moved by Roy Hark and supported by Kevin Knickerbocker to amend the 2022 Calendar of Operations to show Planning Day on April 28, 2022. Motion carried.

Moved by Frank DiTillo and supported by Roy Hark to approve the weather-related closure on January 3 and 4, 2022, and to authorize staff pay for those scheduled to work on those days. Motion carried.

Landscaping was discussed. There was consensus that Hallie Yundt Silver should seek quotes from local landscapers to remove all plant material and to plant an easily maintain landscape. She should report the quotes at the March meeting.

Moved by Sara North and supported by Kevin Knickerbocker to authorize disposal of most invoices dated before January 1, 2015 and disposal of LSTA and e-Rate files for grants that ended before January 1, 2012. Motion carried.

Moved by Annie Dixon and supported by Roy Hark to transfer \$150,000 to Capital Outlay. Motion carried.

Discussion followed on funding that could be available for the Roof & Skylight Project.

Kim Ahrens read the following statement:

The tentative agenda of this meeting also includes a vote to close part of this meeting pursuant to RSMO 610.021(3), "Hiring, firing, disciplining or promoting of particular employees by a public governmental body..."

Moved by Frank DiTillo and supported by Roy Hark to enter Executive Session, admitting the Library Board and Hallie Yundt Silver. Motion carried. (Roll call (all ayes): Tom Prater, Roy Hark, Sara North, J'Nelle Lee, Annie Dixon, Kevin Knickerbocker, Frank DiTillo, Kim Ahrens)

The meeting was closed at 5:43 p.m.

Discussion followed on management webinars that Hallie Yundt Silver could attend. No actions were taken.

Moved by Roy Hark and supported by Kevin Knickerbocker to close Executive Session. Motion carried. (Roll call (all ayes): Tom Prater, Roy Hark, Sara North, J’Nelle Lee, Annie Dixon, Kevin Knickerbocker, Frank DiTillo, Kim Ahrens)

The meeting re-opened at 6:03 p.m.

Moved by Roy Hark and supported by Kevin Knickerbocker to adjourn. Motion carried.

The meeting adjourned at 6:04 p.m.

Respectfully submitted,

Hallie Yundt Silver, Acting Secretary

Accepted,

Kim Ahrens, President