

HANNIBAL FREE PUBLIC LIBRARY BOARD OF TRUSTEES  
MINUTES OF THE REGULAR MEETING  
of December 17, 2024

The Hannibal Free Public Library Board of Trustees held its regular monthly meeting **at 12:00 on Tuesday, December 17, 2024**, in the meeting rooms on the 3<sup>rd</sup> Floor at Hannibal Free Public Library, 200 South Fifth Street, Hannibal, MO 63401.

Present were Kevin Knickerbocker, Gordon Ipson, Roy Hark , Laura Judlowe, Vickie Witthaus, and John Davis. Also present were Caitlin Greathouse and Andrea Reinwald. Absent was Joy McPike, Raymond Lee, and Jessica Gilmore.

Kevin Knickerbocker chaired the meeting. He called it to order at 12:02 p.m.

Gordon Ipson motioned to approve the Minutes of the Regular Meeting of November 19, 2024. Roy Hark supported the motion. Motion carried.

Caitlin Greathouse explained the claims for the month with salaries totaling \$42,380.93, credit card claims in the amount of \$2,369.72, and other claims totaling \$6,364.71. Roy Hark motioned to approve the claims in the amount of \$51,105.36. Gordon Ipson supported. Motion carried.

Moved by Kevin Knickerbocker and supported by Roy Hark to accept the Investment Report for November 2024. Motion carried.

The City Financial Reports for November 2024 were included in the Financial Packet.

The Transfer Recommendation was distributed. Moved by Kevin Knickerbocker and supported by Gordon Ipson to approve the Transfer Recommendation for December 2024 showing no transfer. Motion carried.

No correspondence was reported.

There were no Public Comments.

Caitlin Greathouse summarized the Investment Committee's decision to reinvest the matured bond at AMG at AMG in a Federal Home Loan Bank U.S. Government Agency Bond to mature on December 10<sup>th</sup>, 2027 at 3.75%.

Kevin Knickerbocker gave an update for the Ad Hoc Insurance Committee, discussing options for health insurance changes for Library Staff.

The Director's written report was included in the packet. There were no questions or motions for the written report.

Caitlin Greathouse reported included an updated timeline email from Architechnics stating the bid documents would be ready to share on the Library's website by the 21<sup>st</sup> of December. No motion necessary.

Caitlin Greathouse reported the reclassification of exempt employees would no longer be necessary after the previous ruling was retracted.

Permission for the Library to file the annual CIPA requirements through E-Rate was requested. Kevin Knickerbocker made the motion to grant permission to complete this annual filing. Roy Hark supported the motion. Motion carried.

It was discussed there were no changes to the mileage rate. The Per Diem rates as dictated by the state for this area were included in the Board Packet. Laura Judlowe made the motion to accept the presented Per Diem rates for 2025. Gordon Ipson supported the motion. Motion carried.

The Surplus List was distributed. Gordon Ipson made the motion to accept the surplus list and Kevin Knickerbocker supported the motion. Motion carried.

Moved by Roy Hark and supported by Kevin Knickerbocker to adjourn. Motion carried.

The meeting adjourned at 12:45 p.m.

Respectfully submitted,

Caitlin Greathouse, Acting Secretary

Accepted,

Kevin Knickerbocker, President